

IMMA RULES

The International Menuhin Music Academy (IMMA) is a non-profit Swiss foundation, founded by Lord Menuhin in 1977 in Gstaad. Its principal aim is to develop the talent of gifted string instrumentalists from all over the world. The Academy offers them the opportunity to broaden their musical education through individual lessons, chamber music courses and chamber orchestra experience, while also ensuring their preparation for prestigious international competitions.

“ Music creates order out of chaos: for rhythm imposes unanimity upon the divergent, melody imposes continuity upon the disjointed, and harmony imposes compatibility upon the incongruous.”
Yehudi Menuhin

Lord Menuhin’s influence as a humanist, a thinker and as a believer in peace and harmony in the world reached far beyond the concert halls of classical music. A man of discipline and strong principles in life who believed that the European humanistic ideal was best expressed through the works of the great composers and he strived to create an uninterrupted link between their music, teachers and performers.

In 1977 together with the great violinist, musician and pedagogue Alberto Lysy, Yehudi Menuhin created the *International Menuhin Music Academy* in Switzerland - his last place of residence in a country he admired so much for its values; a place where these values could be passed on to the next generation of musicians to further enrich and inspire the society which we all share in.

1. DIRECTION

The members of the Foundation Board are the overall responsible of IMMA.

Renaud Capuçon	Artistic Director
Oleg Kaskiv	Headmaster of the Academy and Concertmaster of the Menuhin Academy Soloists (MAS)
Pascale Méla	Administrative Director
...	Students Secretary

2. IMMA TEACHING PROGRAMME

- Individual lessons with IMMA’s Teachers and invited professors
- Regular lessons of chamber music
- Rehearsals previous to concerts
- Concert tours
- Possibility to apply for an undergraduate & graduate diploma in musical performance
- Language tuition

3. ADMISSION PROCEDURE

In order for Lord Menuhin’s legacy to be shared, recruitment of students from all over the world is encouraged. The International Menuhin Music Academy’s alumni would then be Ambassadors of

the tradition of excellence and musicianship when becoming soloists, members of orchestras worldwide or professors.

Auditions are organized for potential new students once a year, generally at the end of July (*Rencontres Musicales Internationales*, Summerclasses). In order to be selected to these auditions, candidates will have to submit a complete file and send audio/video links to the Academy.

The students who will be accepted to and successfully passed the auditions will join the Academy for the beginning of the academic year (beginning of October). After 3 months an evaluation exam is organized in order to confirm this acceptance. At the end of each year students will have to pass an examination. Lack of musical work, inability to communicate in English, behaviour problems in musical life or in everyday life are reasons to interrupt the stay of the student at the Academy.

Studies at the Academy last 3 years.

4. ARTISTIC AND PEDAGOGIC WORK

4.1. Teaching

Each student will be given 4 to 6 lessons of 60 minutes each month, apart from chamber music coaching.

The Artistic Director, the Headteacher and the Main Teachers decide the repertoire the students will prepare. For chamber music, they decide the musical programme and define the groups playing together.

Requests by students for specific works to be learned or specific student groups to be formed shall be submitted to the Headteacher.

4.2 Menuhin Academy Soloists

When joining the Academy, students are automatically part of the “Menuhin Academy Soloists”, an ensemble that regularly performs in Switzerland and abroad.

Performing with this ensemble is an integral part of the training and experience the Academy offers.

4.3 Exams

Exams will be held twice a year.

Students, who do not show the expected progress, will be first warned. At the second exam, if no progress has been achieved, the student may be dismissed from the Academy.

4.4 Competitions

IMMA encourages its students to participate in international competitions. The Head Teacher and the Main Teachers decide if the student is ready for such competitions and will then give musical support to the student in that perspective. If the student cannot afford it, IMMA will bear the expenses of such projects and will organize the logistics.

4.5 External courses

IMMA organizes courses to prepare students for their professional life. Courses with regard but not limited to law, finance and health care are organized. These courses are part of the IMMA education and are mandatory for all students.

4.6 Bachelor of Arts or a Master of Performing Arts - Kalaidos (Fully accredited University)

Students can apply for a Bachelor of Arts or a Master of Performing Arts from the Kalaidos University up until March 1st in his/her first IMMA year.

The Teachers together with the Artistic Director and Administrative Director will make a proposition to the Board whom will make the final decision.

After the application process and the student is accepted by Kalaidos University, the courses start in October, together with the second year in the Academy. The student is responsible for the accreditation papers and the planning of his/her two years in coordination with the Administrative Director, including organizing recitals, master classes and other courses.

The fees for Kalaidos University cursus amount to CHF 5'400 of which the student can apply to IMMA for a "Degree Scholarship".

The costs of all the required courses are borne by the Academy including accompanying pianist fees for individual recitals.

Only active students of IMMA can apply for the Kalaidos programme. If the student leaves IMMA before the final diploma (whatever the reason is), the student will have to pay back the total fees for the whole 2 years. When failing the exams, the costs for a re-examination will have to be borne by the student.

5. CERTIFICATE OF STUDIES

The Certificate of IMMA studies are given to the students, who have completed the full 3 years study period at the Academy, passed the final examination and gave a final recital.

The final exam will include chamber music works and solo repertoire chosen by the Artistic Director, the Headteacher and the Teachers.

6. TUITION FEES

IMMA doesn't charge tuition fees, but collects all incomes from events, concerts, donations, etc. for the financing of its activities. All recording and image rights borne out of the activities of the Academy and its students, during the course of their studies, belong to the Academy.

7. STUDENT EXPENSES

The student pays for his/her personal expenses.

IMMA covers the following expenses for Academy's students:

- Health insurance
- Instrument Insurance
- Student Permit costs
- Yearly subscription for train and bus transport in Switzerland

A monthly allowance of CHF 400 for instrument maintenance and other miscellaneous costs is granted during ten months (not during holidays), per year.

8. INSTRUMENT

Each student brings his/her instrument and is at all times responsible for it. The instrument must be insured. The good maintenance of the instrument is the student's responsibility.

9. STUDENT OBLIGATIONS IN THE DAILY LIFE OF IMMA

IMMA is in residence at the Institut Le Rosey; its Codes are fully part of IMMA rules. They also apply to any other place IMMA is a guest of, including host families.

9.1 Being legally in Switzerland

IMMA provides help for permit matters but it is the responsibility of the student to correctly register upon his/her arrival in Switzerland and to announce his/her departure to the Commune when leaving IMMA. The student is responsible for renewing his permit.

9.2 Living with Host Families

Finding accommodation during the period of study is the student's responsibility. However, IMMA will try to do its best to help students to find suitable accommodation free of charge. If the given accommodation doesn't suit the student, it will be his/her responsibility to find alternative accommodation at her/his own expense.

Students who are invited to stay with families must behave with the highest regard to their host. The student is at all times a representative and an ambassador of IMMA and must behave accordingly and keep the room tidy and clean. Each student who is given free accommodation will have to vacate his/her room when leaving the Academy to make place for new students. At departure, he/she will leave the room spotless.

IMMA is also renting flats near Le Rosey for the students' accommodation.

9.3 IMMA agenda

The official IMMA agenda is the Google calendar, accessible to all students. It is regularly updated and binding. Short-term changes can occur and require full flexibility of everyone.

In case of emergency or unforeseen circumstances, the student informs the Administrative Director and the Headteacher that he/she is not available for the last-minute scheduled dates. Only justified excuses are accepted.

9.4 Travelling with IMMA abroad

If IMMA has to travel abroad, IMMA gives support to the students for getting the necessary travel documents. As for the instrument, the student is responsible for having the necessary and valid papers/certificates and insurance.

9.5 Attire

At Le Rosey campus, students always dress respectfully and immaculately given the high standards environment.

On stage, gentlemen have to wear tails and dark suit, ladies long skirt or long dress and in certain circumstances mid-length dress.

9.6 Requests for absence or other musical engagements

Students cannot absent themselves without permission.

The permission will, if possible, be given for solo concerts, competitions and auditions.

As soon as possible, at least 3 months in advance, such requests shall be made in writing to the Headteacher and to the Administrative Director, with the date of departure and the date of return,

reason of absence, contract or invitation. If all conditions are respected and if there are no main activities such as a concert, courses or an important event at the Academy during the time of absence, the permission will be given in writing by the Administrative Director. Exceptions can be discussed for very special situations.

9.7 Warnings and penalties

If the student is late or doesn't come to lessons or rehearsals, warnings will be given. After 3 admonishments, the Board, the Headteacher, Teachers and the Administrative Director will decide on the future of the student.

In the case of gross misconduct and/or irregularities, the Board (on proposition of the Headteacher and Administrative Director) can decide to expel a student.

Any student showing a negative attitude or speaking badly about the Academy will first be warned and if the situation does not change, will be sanctioned or even dismissed from IMMA.

If a student decides to leave the Academy mid-course, he/she will have to reimburse money given, unless a 3 month notice is given in writing to announce such departure.

10. GENERAL OBLIGATIONS AND REMARKS

Each student has to follow the rules. They have to respect the decisions made by the Board of IMMA, The Artistic Director, the Headteacher, the Administrative Director, the Administrative Secretary and the Teachers.

Each student has to behave in a way that respects the "high ethic" requirements of Lord Menuhin, the founder of IMMA and his legacy.

10.1 Use of rehearsal rooms

The students of Le Rosey have priority to use the practice rooms. If busy, IMMA's students will have to wait until the room is free and are required to leave the room, if a student from Le Rosey wishes to rehearse. Students leave the practice room clean and in the same order as it was when entering.

10.2 Sport activities

Practising sport is essential for the well being of the students. Nevertheless, because of danger of accidents, students are not allowed to practice skiing or other dangerous sports, which could damage their arms, hands and fingers.

10.3 Addressing concerns

If a student, or a group of students, wish to address problems during their stay at the Academy; this needs to be done formally whether orally or in writing to the Administrative Director or the Headteacher exclusively. A duty of confidentiality is binding the students in case of problems concerning IMMA towards host families in particular.

10.4 Concerts not related to IMMA

Students have to inform the Administrative Director and the Headteacher about concerts they will perform outside IMMA. In such a case, IMMA's name and graphic design cannot be used unless decided differently by the Headteacher and the Administrative Director.

In the case of a performance for the family host or for IMMA's friends and sponsors, the student must immediately inform the Headteacher and the Administrative Director. The programme will be defined together with the Headteacher.

11. MAIN TEACHERS, STAFF AND EMAIL ADDRESSES

11.1 Permanent Teachers

Oleg Kaskiv, headmaster, violin	kaskivo@yahoo.com
Ivan Vukčević, viola	ivan.r.vukcevic@gmail.com
Pablo de Naveràn, cello	pablodenaveran@yahoo.fr
Olga Sitkovetsky, piano	o.sitkovetsky@yahoo.com

11.2 Artistic Director's assistant

Guillaume Chilemme, violin	guillaume.chilemme@gmail.com
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11.3 Administrative Director

Pascale Méla	pmela@rosey.ch
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11.4 Administrative Secretary

...	admin@menuhinacademy.ch
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